

**Northfield Historical Commission
February 11, 2016
Northfield Town Hall
Minutes**

Present: Joel Fowler, Joe Graveline, Robert Hall, Carol Lebo, Lisa McLoughlin, Sue Ross, Jessie Wiggin
The meeting was called to order at 4:08 p.m.

Agenda items:

- Minutes of January 4, 2016 meeting were unanimously accepted as corrected. M: Joe, S: Jessie.
- Annual election of officers: The officers (Chair: Joel Fowler, Vice Chair: Sue Ross, Secretary: Carol Lebo) were asked to serve a second term. All agreed. M: Joe, S: Robert, unanimous. The need for a succession protocol was also discussed.
- Annual budget: Joel met with Finance Committee – FY17 amount to be determined. Joel learned that none of this year's budget of \$500 has been spent. This led to a motion by Joe, seconded by Carol, approved unanimously: "The NHC approves the purchase of a GPS enabled camera, two memory cards, and two batteries as the sum available allows."
- NHC files: sorting and organizing coming along well thanks to Sue and Carol. This led to a conversation about Center Cemetery and the moral responsibility to all cemeteries in town; currently the Highway Department maintains. A Cemetery Commission is good and powerful under MA law; Joe and Lis will talk with Brian Noble and pertinent Department Chairs to see what's involved in reestablishing one. Sue and Joel will also talk with Steve Stoia about reviving Friends of the Cemeteries.
- TGP Pipeline related activities: following on last month's meeting, the NHC will present an assurance of security of material letter to MHC. M: Sue, S: Joel, unanimous.

Residual agenda item:

- Barns of Northfield Project: The project is going forward, pending Town Meeting approval of a CPC grant.

Residual agenda items not addressed: MHC grants, NHC planning; Programs, i.e. 2016; 24 Main Street; "Records" retention; Civil War monument; Battleground Grant; Alderbrook Meadow Sanctuary; Mass Archaeological Society; Local archaeology policy; By-laws for NHC; Northfield Mountain licensing review; Connecticut River Scenic Byway; EBI Consulting/ATT update.

The next NHC meeting will be held WEDNESDAY, March 9, 2016 at 4:00 p.m. in Town Hall.

The meeting was adjourned at 6:10 p.m. M: Carol, S: Joel, unanimous.

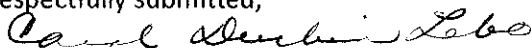
**Northfield Historical Commission
February 25, 2016
Northfield Town Hall
Minutes**

Present: Joel Fowler, Joe Graveline, Robert Hall, Carol Lebo, Lisa McLoughlin, Sue Ross, Jessie Wiggin
The meeting was called to order at 4:10 p.m.

An extra meeting was called to ratify a letter to MHC. The letter delineates the NHC policy for protecting material (sensitivity map and listing of archaeological sites in Northfield in accordance with MGL Ch.40, sect. 8d and Ch. 268A, sect. 23(c)) we requested from MHC. M: Joe, S: Robert, unanimous.

The meeting was adjourned at 5:00 p.m. M: Joe, S: Robert, unanimous.

Respectfully submitted,



Carol Durbin Lebo, Secretary

March 1, 2016